



# NEW AFRICAN PROPERTIES

## NEW AFRICAN PROPERTIES LIMITED

Incorporated in the Republic of Botswana  
Company No. BW 0000 1055962 (Previously 2008/545)  
BSE share code: NAP ISIN code: BW 000 000 1049  
[www.newafricanproperties.co.bw](http://www.newafricanproperties.co.bw)

### **ELECTRONIC DISTRIBUTION OF INFORMATION AND PAYMENTS**

Following the approval of the resolution to distribute all information to unitholders by electronic means, we will not be printing or sending bound copies of the annual report to unitholders this year. The annual report can be accessed on our website using the following link <http://newafricanproperties.co.bw/reports.html>

In order to improve the efficiency and reduce the costs and risk of cheques we request that you provide your banking details to be used for the purpose of making distribution payments directly into your bank account.

#### **What do I need to do?**

In order to receive electronic communications and have your distributions paid directly into your bank account, please complete the preprinted form and return it together with the required supporting documents.

In order to enable us to pay directly into your bank account please either:

- Get your bank to stamp the 1st page of the form; or
- Submit one of a:
  - letter from the bank confirming the validity of the bank details provided;  
or
  - bank stamped copy of your statement;  
or
  - cancelled cheque

If you hold a physical share certificate this information must be sent to the Transfer Secretaries, but if your shares have been dematerialised and are held through a broker, please liaise with your broker.

In the event you require a printout of the annual report please send an email to [collin.vanwyk@nafprop.co.bw](mailto:collin.vanwyk@nafprop.co.bw).

### **DEMATERIALISATION**

In line with the Directive from the Non-Bank Financial Institutions Regulatory Authority (NBFIRA) unitholders are required to dematerialise their certificated holdings in listed companies. This process requires investors to open an account in the Central Securities Depository (CSD) system via a broker. If you already have an account with a broker this can be used for all your listed investments.

#### **What do I need to do?**

If you already have an account with a broker:

contact your existing broker to dematerialise your holding in NAP.

If you do not have a broker:

contact one of the following brokers who are registered with the CSDB to open an account:

<b>Motswedi Securities (Pty) Ltd</b>	<b>Stockbrokers Botswana Limited</b>	<b>Imara Capital Securities (Pty) Ltd</b>
<a href="mailto:refilwe@motswedi.co.bw">refilwe@motswedi.co.bw</a>	<a href="mailto:info@sbb.bw">info@sbb.bw</a>	<a href="mailto:lame.pheko@imara.com">lame.pheko@imara.com</a>
<a href="mailto:loungo@motswedi.co.bw">loungo@motswedi.co.bw</a>	<a href="mailto:clientrelations@sbb.bw">clientrelations@sbb.bw</a>	<a href="mailto:icssales@imara.com">icssales@imara.com</a>
Tel: 318 8627 or 72 108 088	<a href="mailto:crs@sbb.bw">crs@sbb.bw</a> Tel: 395 7900	Tel: 318 8886

**NEW AFRICAN PROPERTIES LIMITED - UPDATING OF UNITHOLDER DETAILS**  
**TO BE COMPLETED BY INDIVIDUALS**

Unitholders are requested to update their details to enable NAP to pay distributions directly into your bank account and to distribute reports electronically.

Please return this form with the required documents to:

- If you have a broker: Your relevant broker
- If you do not have a broker: The Transfer Secretary, Grant Thornton at PO Box 1157, Gaborone OR Plot 50370 Acumen Park, Gaborone.

<b>Surname:</b>	
<b>First names:</b>	
<b>Omang/Passport number + country:</b>	
<b>Income tax number:</b>	
<b>E-mail address:</b>	
<b>Cell number:</b>	
<b>Residential address:</b>	
<b>Postal address:</b>	
<b>No of units held:</b>	
<b>Banking details:</b>	
<b>Bank:</b>	
<b>Branch (code):</b>	
<b>Account no:</b>	
<b>Name of account holder:</b>	

**Please attach:**

- Certified copy of Omang/Passport
- One of the requested forms of confirmation of banking details to enable us to pay you directly into your account.
- For minors:
  - Certified copy of birth certificate; and
  - Certified copy of parents' Omang/passport

**Confirmation:**

I hereby confirm that the above information is true and accurate.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_

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**Bank confirmation:**

I, an officer of \_\_\_\_\_ Bank, confirm that the bank details provided above, are correct.

Signature: \_\_\_\_\_

Bank Stamp:

Date: \_\_\_\_\_

**NEW AFRICAN PROPERTIES LIMITED - UPDATING OF UNITHOLDER DETAILS  
TO BE COMPLETED BY COMPANIES**

Unitholders are requested to update their details to enable NAP to pay distributions directly into your bank account and to distribute reports electronically.

Please return this form with the required documents to:

- If you have a broker: Your relevant broker
- If you do not have a broker: The Transfer Secretary, Grant Thornton at PO Box 1157, Gaborone OR Plot 50370 Acumen Park, Gaborone.

<b>Company name:</b>	
<b>Company number:</b>	
<b>Name of representative:</b>	
<b>Income tax number:</b>	
<b>E-mail address:</b>	
<b>Cell number:</b>	
<b>Registered office:</b>	
<b>No of units held:</b>	
<b>Banking details:</b>	
<b>Bank:</b>	
<b>Branch (code):</b>	
<b>Account no:</b>	
<b>Name of account holder:</b>	

**Please attach:**

- Certificate of incorporation
- List of directors from either CIPA, auditors or independent company secretaries
- Proof of representative's authority for example resolution, company authorisation letter etc.
- Certified copy of all directors' Omangs/passports
- One of the requested forms of confirmation of banking details to enable us to pay you directly into your account.

**Confirmation:**

I hereby confirm that the above information is true and accurate.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_

**Bank confirmation:**

I, an officer of \_\_\_\_\_ Bank, confirm that the bank details provided above, are correct.

Signature: \_\_\_\_\_

Bank Stamp:

Date: \_\_\_\_\_